



Riverfest 2023

Saturday, June 24, 2023 | 11 a.m. to 10 p.m.

www.ConwayRiverfest.com

Artisans Market Application

Arts & Craft Vendors,

We welcome your interest in the 2023 Riverfest Festival hosted by the Conway Chamber of Commerce on Saturday, June 24, 2023. Riverfest is a one-day, rain or shine event held on Elm Street in Downtown Conway, South Carolina. Festival activities are from 11 AM until 10 PM on Saturday, June 24th, 2023.

Please note that all vendor applications must go through an approval process. Artisan vendors should only exhibit handmade items. Vendors with resale items should apply to become a Business Expo vendor. It is the intent of the Artisan Committee to ensure that a variety of quality merchandise is exhibited. A limited number of artisans with like goods will be accepted. Do not make hotel reservations or assume that you have been accepted as a festival vendor until you receive an official acceptance letter, receipt, or email from the Conway Chamber of Commerce.

Booth Space: Each Artisan booth space is \$100 and is a 10' x 10' space. If additional space is needed, additional booth space must be purchased. Artisan vendors will be required to provide all tents, manpower, tables, chairs, etc. which they may need. Electricity is not available. We ask that participants have all equipment, fixtures and inventory in their space by 9 a.m. on Saturday, June 24th.

Vendor Permits: You are required to have a South Carolina Department of Revenue Arts & Craftsman License (no exceptions). The City of Conway one-day permit will be included in your application fee.

Vendor Name _____

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Email: _____

Type of craft(s): _____

SOUTH CAROLINA ARTS & CRAFTSMAN LICENSE NUMBER: _____
(Required by State Law – No Exceptions)

**Note:* All participants in Craft Shows are required by the State to obtain an Artisan Retail License. This license costs \$20, and can be obtained through the SC Department of Revenue, (803-896-1350), and is good for a lifetime. www.dor.sc.gov/tax/arts-and-crafts

Artisans Market Vendor Space (10'x10')\$100 x ____ = \$ _____

All payments should be made payable to the Conway Chamber of Commerce.

Applications must be received by Friday, June 2, 2023 for consideration. NO REFUNDS for cancellations made after Monday, May 1, 2023. NO REFUNDS for No-Shows. A \$25.00 service charge will be placed on all returned checks.

Signature: _____ **Date:** _____

Printed Name: _____

By signing this form you are agreeing to the information listed on this application and the terms of participation.

Questions? Contact the Conway Chamber of Commerce at (843) 248-2273 or at info@ConwaySCChamber.com.

How to Apply:

Application Submission Checklist:

- ___ Signed Application
- ___ Photographs of Goods
- ___ Entry Fee or Credit Card Authorization Form

Apply in person:

Visit the Conway Chamber of Commerce office Monday – Friday between the hours of 9 AM and 5PM.

Conway Chamber of Commerce
203 Main Street
Conway, SC 29526
(843) 248-2273

Apply by mail:

Mail application with appropriate fee (payable to the Conway Chamber of Commerce) to:

Conway Chamber of Commerce
P.O. Box 831
Conway, SC 29528

Terms of Participation Agreement

(Artisan Market)

1. **Space:** Each Artisan Vendor will be provided a 10 x 10 space. Artisan vendors will be required to provide all tents, manpower, tables, chairs, etc. which they may need.
2. **Opening and Closing Dates of Riverfest:** The participating Artisan must be set up and completely operational at the site no later than 9:00 a.m. on Saturday, June 24th and continue to operate until the close of the day's activities at 10:00 p.m. No vehicles will be allowed on site after 9:00 a.m. Breakdown will begin at 10:00 p.m. The participating exhibitor shall be responsible for removing all of its equipment, fixtures, inventory and other property from its space.
3. **Care of the Space Area:** The participating Artisan Vendor shall maintain its space area in a neat, safe and orderly condition. The participating Artisan Vendor shall remove all rubbish and trash from its space area as needed. The participating Artisan Vendor shall surrender its space to the Conway Chamber of Commerce at the end of the activities in the same condition as when the participating Artisan Vendor initially occupied the space. The participating Artisan Vendor shall be responsible for all damage by its employees, patrons or guests to its space area during its occupancy thereof, and shall pay to the Conway Chamber of Commerce such amount as shall be sufficient to restore such space to the same condition as when the participating Artisan Vendor initially occupied the same.
4. **Setting up and Dismantling Area:** The participating Artisan Vendor shall be responsible for setting up and removing its own property. The Conway Chamber of Commerce shall be responsible for cleaning up trash in the common area during the event.
5. **Liability:** The Conway Chamber of Commerce, the City of Conway, Horry County nor any adjacent property owner shall not be liable for any loss or damage to the property of the participating Artisan Vendor, or of its representative, employees, agents, patrons and guests, because of fire, robbery, accidents or any other cause whatsoever that may arise from the participating exhibitor's use or occupancy of its space. The participating Artisan Vendor agrees to indemnify and hold harmless the Conway Chamber of Commerce and its officers, directors, representatives, employees and agents, Horry County, its employees and agents and The City of Conway, its employees and agents, against any and all claims of any person whomsoever from the acts or omission of the participating Artisan Vendor, its representatives, employees, agents, patrons or guests.
6. **Failure to Hold Riverfest:** In the event that Riverfest is not held for any reason whatsoever, the participating Artisan Vendor hereby releases the Conway Chamber of Commerce and its respective officers, directors, representatives, employees and agents, from any and all claims for damages which might arise in the consequence of Riverfest.
7. **Sub-letting or Assignment:** The participating Artisan Vendor shall not sublet or assign its space, in whole or in part, without first obtaining the written consent of the Conway Chamber of Commerce.
8. **Miscellaneous:** The Conway Chamber of Commerce reserves the right to approve the items to be sold, and any other activity by the participating Artisan Vendor at its space. The Conway Chamber of Commerce, through Riverfest, does not make any guarantees on spectator attendance. The participating Artisan Vendor agrees to accept as conclusive and binding the decision of the Conway Chamber of Commerce as to any dispute between participating Artisan Vendor and any other participating Artisan Vendor or exhibitor or any person attending the Riverfest or as to any matter not covered by these Terms of Participation Agreement.